



MINUTES
HAVERSTRAW KING'S DAUGHTERS PUBLIC LIBRARY
BOARD MEETING via GoToMeeting
March 9, 2021 at 7:30pm

Board Members Present

Richard S. Freeman, President
Stephen Cobb
Sonia Burgos Crannage
Teriann DiCarlo
Gail Kaiser
Bernadette Koop

Board Members Absent

Staff

Claudia Depkin, Director
Nicola McDonald, Assistant Director
Victor Contero, Principal Account Clerk

Guests

Vincent Abbatecola

I. CALL TO ORDER

Mr. Freeman called the meeting to order at 7:40pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

The guests listed above were welcomed to the meeting.

IV. COMMUNICATIONS

None received.

V. MINUTES

Ms. Koop moved to accept the Minutes of the February 9, 2021 Board of Trustees Meeting, Ms. Kaiser seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. As of March 4, 2021, we should be 67% expended. Line 7-Miscellaneous Income is high due to a longstanding credit from Trane that they paid out. Line 17-Grants/RCLS and Line 25-Donations are high and appreciated. Employee Salaries are all in line. Line 1480-Custodial Worker PT is high due to illness among the full time department members. Line 1706-Sewer Tax is high, fully paid for the year. Line 1841-Auditors is high and is for the cost of the annual audit by Berard &

Associates and the cost of the Other Post-Employment Benefits (OPEB) report by Foster & Foster. Ms. Kaiser moved to approve the Profit & Loss Budget vs. Actual July 1, 2020 through March 4, 2021 Report, Ms. Crannage seconded. Vote unanimous.

2. Checks #13506-Ants in the Pants is for children's programs. Check #13512-Brainfuse is the annual fee for an online tutoring database. Check #13514-Cavendish Square is for children's non-fiction books. Check #13453-MPS is for books from MacMillan Publishing. Check #13542-Pageturner is for the children summer reading program. Check #13563-AGHA is for disposable gloves/PPE. Ms. Kaiser moved to accept the Check Warrant February 9 through March 4, 2021, in the amount of \$179,954.03 Mr. Cobb seconded. Vote unanimous.

3. Ms. Kaiser moved to accept the Resolutions as follows: To approve the attached list of transfers made from TD Bank Sweep Account from February 9 through March 8, 2021. Ms. DiCarlo seconded. Vote unanimous. To approve two Payroll Warrants with the pay dates of February 10 and February 24, 2021. These warrants are for payrolls 17 and 18 out of a total of 27 for the year. Ms. Koop seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

Ms. Depkin reported that the Library will reopen doors for browsing on March 15, 2021. The free meals program at the Village Branch was commended by the Trustees.

Ms. Crannage moved to accept the March 9, 2021 Director's Report, Mr. Cobb seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

1. **Personnel** – Ms. Kaiser moved to accept with regrets the resignation of Kim Peters from the position of Senior Clerk, effective March 1, 2021. Ms. Crannage seconded. Vote unanimous. The Trustees wish Ms. Peters well in her new position.

2. **Policy** – Nothing to report.

3. **Building & Grounds** – The proposals for the LED Lighting Upgrade in both buildings were discussed. Ms. Koop moved to accept the proposal from Hush Electrical in the amount of \$42,445, predicated on positive feedback from references. Ms. Crannage seconded. Vote unanimous.

4. **Budget** – Ms. Kaiser moved to the following resolution: *Whereas, the adoption of the 2021-2022 budget for the Haverstraw King's Daughters Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and*

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Haverstraw King's Daughters Public Library voted and approved to exceed the tax levy limit for 2021-2022 by at least the sixty percent of the board of trustees as required by state law on March 9, 2021. Ms. Crannage seconded. Vote unanimous.

Ms. Kaiser moved the motion to set the 2021-2022 Budget Vote and Trustee Election to be held on Thursday June 3, 2021 from 9am to 8pm, and that Public Information Sessions be held online on Monday, May 10 at 7pm and Tuesday, May 11 at 7pm. Mr. Cobb seconded. Vote unanimous.

The Budget Committee will meet on Thursday, April 8 at 7:30pm, Saturday, April 10 at 3pm and Tuesday April 13 at 6:30pm.

IX. OLD BUSINESS

Nothing at this time.

X. NEW BUSINESS

Ms. DiCarlo moved to accept the Annual Report for Public and Association Libraries 2020. Mr. Cobb seconded. Vote unanimous.

Mr. Cobb moved to appoint Vincent Abbatecola to complete the term of the vacant Trustee seat. Ms. Kaiser seconded. Vote unanimous.

XI. ADJOURNMENT

Ms. Kaiser moved to adjourn the meeting at 8:51pm, Ms. Crannage seconded. Vote unanimous.

The next regular scheduled meeting is Tuesday, April 13, 7:30pm via GoToMeeting.

Submitted by: Claudia Depkin, Library Director
March 15, 2021