

**MINUTES
HAVERSTRAW KING'S DAUGHTERS
PUBLIC LIBRARY
Board of Trustees Meeting
May 13, 2025
7:30 pm**



**HAVERSTRAW
KING'S DAUGHTERS
PUBLIC LIBRARY**

Board Members Present

Richard S. Freeman, President
Stephen Cobb
Bonnie Koop
Sonia Burgos Crannage
Teriann DiCarlo
Eileen Bookman

Board Members Absent

Gail Kaiser

Staff

Claudia Depkin, Director
Lori Salotto, Assistant Director
Victor Contero, Principal Account Clerk

Guests

Sajan Thomas – Staff
Julio Morales – Staff
Patricia Wargo – Staff
Priscilla Hervias – Staff
Catherine Campos – Staff
Craig Scott – Staff
Will Dickinson - Staff

Gesenia Bare - Staff
Gina Lungen - Staff
Christine Roper - Staff
Grace Klein - CSEA
Ursula Howard - CSEA
Ethan Darbie - CSEA

I. CALL TO ORDER

Mr. Freeman called the meeting to order at 7:31 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

The attendant guests were welcomed to the meeting.

IV. COMMUNICATIONS

Mr. Freeman read a letter sent to Ms. Depkin from Carolyn Bennett Glaua of the Southern NY Library Resources Council expressing her gratitude for Ms. Depkin's participation in SENYCon 10 on April 4, 2025. Ms. Glaua wanted to thank Ms. Depkin for her presentation, Sustainable Libraries – 10 Years Later, stating that her presentation "met the moment". Ms. Glaua expressed her appreciation for the time Ms. Depkin took to prepare her remarks and deliver them to the conference.

Mr. Freeman then read a letter the Library received from LuAnn Kelley, Associate Director of the Catholic Charities Community Services thanking the Library for its donation of 6 bags of food to help to support and "Meet the Need" of individuals and families that the Catholic Charities serves.

V. MINUTES

Ms. DiCarlo moved to accept the Minutes of the April 8, 2025 Board of Trustees Meeting. Ms. Bookman seconded. Vote unanimous.

At this juncture, it was decided to deviate from the agenda and move to the first item of the Committee Reports:

Personnel – Ms. Crannage moved to recognize the dissolution of the Staff Association and the organization of staff under CSEA Local 1000 AFSCME, AFL-CIO:

Whereas, representatives of the Haverstraw King's Daughters Public Library Staff Association ("Staff Association") voted on May 2, 2025 to dissolve the Staff Association;

Whereas, formal notice of said dissolution was provided by former Staff Association representatives via letter to Haverstraw King's Daughters Library Director Claudia Depkin dated May 2, 2025;

Whereas, various employees of the Haverstraw King's Daughters Public Library ("the Library") associated with the Library's Haverstraw and Garnerville locations and formerly associated with the Staff Association submitted a letter on Civil Service Employees Association, Local 1000 AFSCME, AFL-CIO stationery to Library Director Claudia Depkin, dated May 2, 2025 and received on May 5, 2025, indicating that they signed union authorization cards designating the Civil Service Employees Association, Local 1000 AFSCME AFL-CIO as their exclusive representative for the purpose of collective bargaining.

Whereas, the signatories on the said Civil Service Employees Association Letter indicated that they "are organizing their union to have a voice on the job, to ensure that employees are treated with dignity and respect, and to continue to serve our community." Whereas, the Library acknowledges its employees' right to build a union free from threats, harassment, or intimidation;

Whereas, the Library is empowered to recognize and negotiate with a union of its employees' choice such as the Civil Service Employees Association;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Haverstraw King's Daughters Public Library recognizes Civil Service Employees Association Local 1000 AFSCME, AFL-CIO, Haverstraw King's Daughters Public Library Workers, c/o The CSEA Organizing Department, Local 1000 AFSCME, AFL-CIO, 1 Lear Jet Lane, Latham, New York 12110 as collective bargaining agent.
Ms. DiCarlo seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. As of May 9, 2025 (44 - 45 weeks) we should be 86% expended.

2. Line 1610 – Audio-Visual Media-Teens – Low due to Libby and Hoopla use. Line 1611 – Audio Media-Adult – Low due to Libby and Hoopla use. Line 1707 – Service Contracts – High due to water cooler, garbage, and recycling cost increases. Line 1718 – Insurance – High due to added cyber security insurance. Line 1828 – Training – High, increased for upcoming fiscal year. Line 1835 – Conferences – High, increased for upcoming fiscal year. Line 1844 – Accounting fees/Adjs – High, increased for upcoming fiscal year. Mr. Cobb moved to approve the Long Profit & Loss vs. Actual July 1 through May 9, 2025 report. Ms. Koop seconded. Vote unanimous.

3. Checks - April 5 through May 9, 2025 – Check #18133 – Today's Business Solutions Inc. – Printing and public computer management. Check #18139 – Abreu, Tina – Zumbini program. Check #18151 – Abreu, Tina – Zumbini program. Check #18153 – Theater X Productions – Summer Reading kickoff. Ms. DiCarlo moved to accept the Check Warrant April 5 through May 9, 2025 in the amount of \$251,017.69. Mr. Cobb seconded. Vote unanimous.

4. Ms. Koop moved to approve the attached list of transfers made from the TD Bank Sweep Account from April 5 through May 9, 2025. Ms. Crannage seconded. Vote unanimous. Ms. Koop moved to approve two Payroll Warrants with the pay dates of April 16 and April 30, 2025 for payroll periods #21 and #22 of the current fiscal year. Ms. Bookman seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

Ms. DiCarlo moved to accept the May 13, 2025 Director's Report. Ms. Koop seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

1. Personnel – Ms. Crannage moved to accept the resignation of Elizabeth Bute from the position of Page, Children's Services. Mr. Cobb seconded. Vote unanimous.

Mr. Cobb moved to appoint AnneMarie Vanorden to the position of Librarian I, Children's Services. Ms. Bookman seconded. Vote unanimous.

Mr. Cobb moved to appoint d. Appoint Dinorah Aviles to the position of Page. Ms. Koop seconded. Vote unanimous.

2. Budget – Nothing at this time.

3. Buildings & Grounds – Ms. Koop moved to close the Library on Saturday 8/30/2025 for Labor Day Weekend. Ms. Crannage seconded. Vote unanimous.

4. Policy – Nothing at this time.

IX. OLD BUSINESS

Nothing to report.

X. NEW BUSINESS

Nothing to report.

XI. ADJOURNMENT

Ms. Crannage moved to adjourn the meeting at 8:41 pm. Ms. DiCarlo seconded. Vote unanimous.

The next regular scheduled meeting is Tuesday, June 10, 2025 at 7:30 pm in the Board Room at the Main Library.

Submitted by: Tommy Russo, Clerk to the Board
June 6, 2025