MINUTES
HAVERSTRAW KING'S DAUGHTERS
PUBLIC LIBRARY
Board of Trustees Meeting
June 10, 2025
7:30 pm

HAVERSTRAW
KING'S DAUGHTERS
PUBLIC LIBRARY

Board Members Present
Richard S. Freeman, President
Stephen Cobb
Bonnie Koop
Sonia Burgos Crannage
Teriann DiCarlo

Board Members Absent
Gail Kaiser
Eileen Bookman

Staff
Claudia Depkin, Director
Lori Salotto, Assistant Director
Victor Contero, Principal Account Clerk
Tommy Russo, Clerk to the Board

Guests
None

I. CALL TO ORDER
Mr. Freeman called the meeting to order at 7:37 pm.

II. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS
There were no visitors.

IV. COMMUNICATIONS
There were no communications.

At this juncture, 7:38 pm, it was decided to deviate from the agenda, resume the Special Board of Trustees Meeting of June 5, 2025, and move to the third item of the Committee Reports:

3. Budget – Mr. Cobb moved to certify the 2025-26 Budget Vote result of 151 Yea and 31 Nay, as reported by the Clerk to the Board. Notice of the certified results of the vote will be sent to the Haverstraw-Stony Point School District as required by law. Ms. DiCarlo seconded. Vote unanimous.

Ms. Koop moved to adjourn the Special Board of Trustees Meeting at 7:40 pm. Ms. Crannage seconded. Vote unanimous.

V. MINUTES

Ms. Crannage moved to accept the Minutes of the May 13, 2025 Board of Trustees Meeting. Ms. Koop seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. With 24 days remaining in the current fiscal year, we are between 93% and 94% expended.

2. Line 1600 – Books-Adult – Good, we cease buying in April. Line 1602 – Books-Teens – Good, we cease buying in April. Line 1710 – Utilities-Vllge – Good. Line 1711 – Utilities-Main – High but offset by Village line. Line 1715 – Repair & Maintenance-Main – Good. Line 1716 – Repair & Maintenance-Vllge – Good. Line 1855 – Summer Reading-Children – High, will be increased for next year. Ms. Crannage moved to approve the Long Profit & Loss vs. Actual July 1 through June 6, 2025 report. Ms. Koop seconded. Vote unanimous. At this time (7:49 pm), Ms. Crannage had to exit the meeting to tend to a personal matter.

3. Checks – May 10 through June 6, 2025 – Check #18180 – EBSCO Information Services – One-time annual payment for periodicals. Check #18212 – AWE – Purchase of an all-in-one computer for the Children's Department. Check #18242 – TK Elevator – For repair of inspection defects. Mr. Cobb moved to accept the Check Warrant May 10 through June 6, 2025 in the amount of $86,433.70. Ms. DiCarlo seconded. Vote unanimous.

4. Ms. DiCarlo moved to approve the attached list of transfers made from the TD Bank Sweep Account from April 5 through May 9, 2025. . Ms. Koop seconded. Vote unanimous. Ms. Koop moved to approve two Payroll Warrants with the pay dates of April 16 and April 30, 2025 for payroll periods #21 and #22 of the current fiscal year. Mr. Cobb seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

Mr. Cobb moved to accept the June 10, 2025 Director's Report. Ms. Koop seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

1. Personnel – Mr. Cobb moved to appoint Richard Downs to the position of Librarian I, Substitute. Ms. Koop seconded. Vote unanimous.

2. Policy – Ms. Koop moved to extend the existing Strategic Plan 2022-2024 to December 31, 2026. Mr. Cobb seconded. Vote unanimous.

3. Buildings & Grounds – Nothing at this time.

IX. OLD BUSINESS
Nothing to report.

X. NEW BUSINESS
Nothing to report.

XI. ADJOURNMENT
Ms. Koop moved to adjourn the meeting at 8:08 pm. Ms. DiCarlo seconded. Vote unanimous.

The next regular scheduled meeting is Tuesday, July 8, 2025 at 7:30 pm in the Board Room at the Main Library.

Submitted by: Tommy Russo, Clerk to the Board
July 3, 2025