MINUTES
HAVERSTRAW KING'S DAUGHTERS
PUBLIC LIBRARY
Board of Trustees Meeting
August 18, 2026
7:30 pm

HAVERSTRAW
KING'S DAUGHTERS
PUBLIC LIBRARY

Board Members Present	Board Members Absent
Richard S. Freeman, President	Stephen Cobb
Bernadette Koop	Sonia Burgos Crannage
Teriann DiCarlo	
Kenneth Byman	
Richard Seta	

Staff	Guests
Lori Salotto, Assistant Director	Jessica Lema
Victor Contero, Principal Account Clerk	Alexis Manzano
Jen Zales, HR Generalist	

I. CALL TO ORDER
Mr. Freeman called the meeting to order at 7:34 pm.

II. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS
Mmes. Lema and Manzano were welcomed to the meeting.

IV. COMMUNICATIONS
There were no communications.

V. MINUTES
Mr. Seta moved to accept the Minutes of the July 14, 2026 Board of Trustees Meeting. Ms. DiCarlo seconded. Vote unanimous.

VI. FINANCIAL REPORTS
1. As of August 13, 2026 we are 11% expended.

2. Long Profit & Loss vs. Actual July 1 through August 13, 2026 report. Line 20 – Fines-Village – Good. Line 21 – Fines-Rosman Ctr. – Good. Line 1720 – Inter library Carrier – Mileage reimbursement for staff trips between the branches. Ms. DiCarlo moved to approve Long Profit & Loss vs. Actual July 1 through August 13, 2026 report. Ms. Koop seconded. Vote unanimous.

3. Checks – July 11 through August 13, 2026 – Check #19631 – Spin City Laundromat – Yearly laundering of Children's Outreach Bags. Check #19711 – U.S. Omni & TSACG Compliance Services – Pass-through payment. Check #19712 – U.S. Omni & TSACG Compliance Services – Pass-through payment. Check #19723 – MPLC – Yearly Motion Picture Licensing fee. Ms. DiCarlo moved to accept the Check Warrant July 11 through August 13, 2026 in the amount of $167,058.59. Mr. Byman seconded. Vote unanimous.

4. Ms. DiCarlo moved to approve the attached list of transfers made from the TD Bank Sweep Account from July 11 through August 13, 2026. Ms. Koop seconded. Vote unanimous. Ms. DiCarlo moved to approve two Payroll Warrants with the pay dates of July 22 and August 5, 2026 of the current fiscal year. Mr. Seta seconded. Vote unanimous.

VII. DIRECTOR'S REPORT
Mr. Byman moved to accept the August 18, 2026 Director's Report. Mr. Seta seconded. Vote unanimous.

VIII. COMMITTEE REPORTS
1. Personnel – Nothing at this time.

2. Policy – Nothing at this time.

3. Budget – Ms. DiCarlo moved to accept the final PRELIMINARY Profit & Loss Budget vs. Actual July 2025 through June 2026. Mr. Byman seconded. Vote unanimous.

4. Buildings & Grounds – Nothing at this time.

IX. OLD BUSINESS
Nothing to report.

X. NEW BUSINESS
Nothing to report.

XI. ADJOURNMENT

Ms. DiCarlo moved to adjourn the meeting at 8:01 pm. Ms. Koop seconded. Vote unanimous.

The next regular scheduled meeting is Tuesday, September 8, 2026 at 7:30 pm in the Community Room at the Main Library.

Submitted by: Tommy Russo, Clerk to the Board
September 4, 2026