

**MINUTES
HAVERSTRAW KING'S DAUGHTERS
PUBLIC LIBRARY
Board of Trustees Meeting
September 8, 2026
7:30 pm**



**HAVERSTRAW
KING'S DAUGHTERS
PUBLIC LIBRARY**

Board Members Present

Richard S. Freeman, President
Stephen Cobb
Bonnie Koop
Teriann DiCarlo
Sonia Burgos Crannage
Richard Seta
Kenneth Byman

Board Members Absent

Staff

Claudia Depkin, Director
Lori Salotto, Assistant Director
Victor Contero, Principal Account Clerk
Tommy Russo, Clerk to the Board

Guests

Jessica Lema

I. CALL TO ORDER

Mr. Freeman called the meeting to order at 7:36 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. RECEPTION OF VISITORS

Ms. Lema was welcomed to the meeting.

IV. COMMUNICATIONS

There were no communications.

V. MINUTES

Mr. Byman moved to accept the Minutes of the August 18, 2026 Board of Trustees Meeting. Ms. DiCarlo seconded. Vote unanimous.

VI. FINANCIAL REPORTS

1. As of September 4, 2026 we are 19% expended.

2. Long Profit & Loss vs. Actual July 1 through September 4, 2026 report. Line 20 – Fines-Village – Good. Line 21 – Fines-Rosman Ctr. – Good. Line 1604 – Overdrive – E-Books paid monthly. Line 1852 – Postage – Quarterly payment for newsletter. Ms. DiCarlo moved to approve Long Profit & Loss vs. Actual July 1 through September 4, 2026 report. Mr. Seta seconded. Vote unanimous.

3. Checks – August 14 through September 4, 2026 – Check #19739 Everon, LLC – Fire alarm monitoring. Check #19749 – Reliable Glass & Door Corp. – Maintenance for main entrance automatic door. Check #19789 – Ramapo Catskill Library System-General – Payment to RCLS for our Integrated Library System. Check #19802 – Frontline Data Services – July payment. Check #19803 – Frontline Data Services – August payment. Check #19804 – Frontline Data Services – September payment. Ms. DiCarlo moved to accept the Check Warrant August 14 through September 4, 2026 in the amount of \$111,325.82. Ms. Koop seconded. Vote unanimous.

4. Ms. DiCarlo moved to approve the attached list of transfers made from the TD Bank Sweep Account from August 14 through September 4, 2026. Ms. Crannage seconded. Vote unanimous. Ms. DiCarlo moved to approve two Payroll Warrants with the pay dates of August 19 and September 2, 2026 of the current fiscal year. Mr. Cobb seconded. Vote unanimous. Mr. Byman moved to approve a resolution to name Claudia Depkin as the account owner and the following as check signees on all the TD Bank accounts: Richard Freeman, Teriann DiCarlo, Tommy Russo. Mr. Cobb seconded. Vote unanimous.

VII. DIRECTOR'S REPORT

Ms. Crannage moved to accept the September 8, 2026 Director's Report. Ms. Koop seconded. Vote unanimous.

VIII. COMMITTEE REPORTS

1. Personnel – Ms. Koop move to accept the resignation of Hilary Disla from the position of Page. Mr. Seta seconded. Vote unanimous.

Mr. Cobb moved to appoint Maddelyn Curbelo to the position of Page. Ms. Crannage seconded. Vote unanimous.

Mr. Cobb moved to appoint Brian Zamek to the position of Librarian II (Department Head, Patron Services). Mr. Seta seconded. Vote unanimous.

2. Policy – Nothing at this time.

3. Budget – Nothing at this time.

4. Buildings & Grounds – Nothing at this time.

IX. OLD BUSINESS

Nothing to report.

X. NEW BUSINESS

Nothing to report.

XI. ADJOURNMENT

Mr. Freeman moved to adjourn the meeting at 8:32 pm in honor of the recently deceased Margaret Hamilton, the first Children's Librarian of the Haverstraw King's Daughters Public Library. Mr. Freeman's motion was seconded by the Board of Trustees for a unanimous vote.

The next regular scheduled meeting is Tuesday, October 13, 2026 at 7:30 pm in the Community Room at the Main Library.

Submitted by: Tommy Russo, Clerk to the Board
October 9, 2026